This is to confirm that ___________________ (name of employee) has been designated by
_________________ (sign company) to work on sign and graphics projects for ________________
(essential business/critical infrastructure).

_________________ (sign company) is continuing to operate as a supplier to essential businesses/critical
infrastructure until further notice, and this employee is permitted under the terms of the state’s
Executive Order to travel to and from work. If you have questions, please contact the undersigned.

_________________ (signature)

_________________ (sign company)

_________________ (address)

This resource does not constitute legal advice. Companies should consult with their own legal counsel
before determining how best to operate their business pursuant to federal, state and local orders
affecting businesses.